



AGENDA

Date: June 4, 2025

Time: Business Meeting: 10:00 am – 11:00 am

Working Meeting: 11:00 am – 12:30 pm

Location: SCOE (10474 Mather Blvd, Mather, CA 95655), Board Room

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of June 4, 2025 Agenda
3. Approval of April 2, 2025 Meeting Minutes
4. [California Adult Education Program Updates and Deliverables](#)

4.1	June 1	24/25 Member Expense Report due in NOVA (Q3)
4.2	June 20	CAEP Three-Year Plan Due
4.3	June 30	24/25 Member Expense Report certified by Consortia in NOVA (Q3)
4.4	June 30	End of Q4
4.5	July 15	Student Data due in TOPSPro (Q4) FINAL
4.6	Aug 15	Annual Plan for 2025-26 due in NOVA

5. Select Topics
 - 5.1 Capital Outlay Request
 - 5.2 One-Time Unallocated Funds
 - 5.3 CAEP 2025-28 Three-Year Plan
 - 5.4 Member and Partner News, Updates, and Challenges
6. Upcoming Meetings and Events
 - [CASAS Summer Institute](#) – June 9-12, 2025, Orange County
 - [CAEP TAP Webinars](#)
 - ✓ [CAEP End-of-Year Data Submission Guidelines](#), June 24, 2025, 11:00am-12:00pm
7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Wed, Aug 6	10:00am – 11:00am	August Business Meeting	SCOE, Room B

Wed, Aug 6	11:00am – 12:30pm	August Working Meeting	SCOE, Room B
Fri, Aug 15	9:00am – 11:00am	CAERC Director’s Workgroup – Budget	Online

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 11:00 pm – 12:30 pm